

## **Online graduate application procedures for M.A. program in Communicative Disorders**

The CSU Fullerton M.A. Communicative Disorders program will process applications using an online service entitled Communication Science and Disorders Centralized Application Service (CSDCAS). This online application shall be required in addition to the mandatory application submitted at CSUMentor (<http://www.csumentor.edu/AboutMentor/>).

The CSDCAS (<http://www.capsd.org/csdcas/>) is administered by an independent third party provider and is not associated with the California State University or the CSU Mentor application system. The CSDCAS is a fee-based service that enables applicants to conveniently apply to multiple institutions. All applicants to CSU Fullerton's M.A. program in Communicative Disorders MUST submit an application to **BOTH** CSU Mentor and CSDCAS. *Hard copy application materials will **no longer be accepted to the university.***

**Completed applications for FALL 2016 ADMISSION must be received by FEBRUARY 1, 2016.** It is the responsibility of each applicant to ensure the COMPLETION of each application in **BOTH** CSDCAS and CSU Mentor by the posted deadline. *Neither incomplete applications nor late submissions will be reviewed.*

If you have questions about CSDCAS process, refer to their FAQ at <https://portal.csdcas.org/csdcasHelpPages/instructions-and-faq/> or contact CSDCAS Customer Service (available Monday thru Friday from 9:00AM to 5:00PM, EST) at (617) 612-2030, or email them at [csdcasinfo@csdcas.org](mailto:csdcasinfo@csdcas.org).

If you have questions about the application process with CSU-Fullerton, please refer to **CSUMentor FAQs** (<http://www.csumentor.edu/Expert/>) and/or **CD FAQs** for any additional questions you may have at: <http://communications.fullerton.edu/hcom/hcom-cd-ma.php> or [http://communications.fullerton.edu/hcom/pdf/CD%20Program%20FAQs\\_9\\_17\\_15.pdf](http://communications.fullerton.edu/hcom/pdf/CD%20Program%20FAQs_9_17_15.pdf)

If you have any questions not addressed in the information provided at the links noted above, please send an email to Dr. Tsao at [ytsao@fullerton.edu](mailto:ytsao@fullerton.edu).

## **Three steps application process for all applicants (except those who are currently enrolled in CSUF CD post-baccalaureate program).**

**Step 1 – Apply to CSUMentor** (<http://www.csumentor.edu/AdmissionApp/>)

Apply to CD M.A. program and pay the admission application fee to CSU Fullerton Admissions and Records Office by **midnight, Feb. 1<sup>st</sup>, Pacific Standard Time.** The university requires the CSUMentor application in order to assess your overall admissibility to the university and to provide you access to the CSU Fullerton Student Portal. (If you are the undergraduate students from CSUF, what you need is to request transcripts for classes taken elsewhere.)

**Step 2 -- Follow the link** (<https://csdcas.liasoncas.com/applicant-ux/#/login>) **in the Department auto-reply, when you apply to CSUMentor; it will take you to CSDCAS.**

You will create an account and submit required application materials (a letter of intent, the same as a personal essay, three letters of recommendation, and a copy of official transcripts to CSDCAS from all institutions). In order to meet the deadline, you will have to ask for your transcripts at least 4-6 weeks in advance. No need to submit your transcripts or personal statement/essay to CSUMentor.

**Step 3 – Complete your applications to BOTH CSUMentor and CSDCAS.**

You will be accountable for making sure that your application is “complete” by checking your CSU Fullerton Student Portal AND your CSDCAS Account.

**Your application will NOT be reviewed if either process is not completed.**

## **Three-step application procedures for those who are currently enrolled in the CSUF post-baccalaureate program.**

**Step 1: Access the link (<https://csdcas.liaisoncas.com/applicant-ux/#/login>) and complete the CSDCAS application.**

< Note on transcripts matter:

You will need to submit a copy of all of your college level transcripts to CSDCAS for GPA calculation and verification purposes.

**Step 2: Go to LH 114 and complete the Change of Objective Form. (Questions? Call 657-278-7601)**

< On the Change of Objective form, you only need to provide the following information:

- a. Your personal information (the top portion on the first page)
- b. On the same page, for 7 b), you will write in “**Speech, Language, and Hearing**” in the Current Credential blank space, and “**Communicative Disorders**” in new master major blank space.
- c. Similarly, for 8 a) Have you completed student teaching? You will check NO
- d. On the last page, at the bottom of the page, you will date and sign.

**Step 3: Check the status of your CSDCAS application.**

You will be accountable for making sure that your application is “complete” by checking your CSU Fullerton Student Portal AND your CSDCAS Account.

**Your application will NOT be reviewed if either process is not completed.**