

Department of Human Communication Studies
Application for Independent Study

Name _____

CWID _____

Email _____

Phone _____

<u>Class</u>	<u>Units</u>
HCOM 437: Internship	_____
HCOM 496: Tutorial	_____
HCOM 499: Independent Study	_____
HCOM 597: Graduate Project	_____
HCOM 598A: Thesis A	<u>2.0</u>
HCOM 598B: Thesis B	<u>2.0</u>
HCOM 598C: Thesis C	<u>2.0</u>
HCOM 599: Independent Study	_____

Office Use Only	
<u>Section</u>	<u>Schedule</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
<u>Received</u>	<u>Processed</u>
_____	_____

Semester: _____

Study Title: _____
 (Remember to attach study plan and objectives or list on reverse of this form.)

Supervising Faculty Member (print name) _____

Sign _____ Date _____

Department Chair (sign/date) _____

Note: a student enrolled in an independent study class is required to spend a minimum of 3 hours each week in study or research for each unit of credit. Regular contact should be made with the supervising professor. Independent study courses may be repeated. A student may enroll in a maximum of 6 units of independent study at the undergraduate level in any one semester and may apply a maximum of 9 units toward the degree. A graduate student may apply no more than 6 units of independent study (499 or 599) toward completion of the graduate degree; unless written approval is obtained from the appropriate college dean.

Extract of independent study policy: the work is of a creative nature, and it shall culminate in a paper, project, or comprehensive examination, or performance. Before a student may register, he or she must obtain written approval from the instructor and the department chair. . . a study plan shall be prepared by the student and the instructor and shall be submitted to the department chair, or his or her designee, for approval. The approved study plan shall be kept on file in the department office, and it shall include a statement of the basis for the finale valuation of the independent study.

supervising faculty members should keep a copy of this form for their records