



**COMMUNICATIONS INTERCLUB COUNCIL  
CALIFORNIA STATE UNIVERSITY, FULLERTON**

The following are the minutes (a summary of the participants' discussions) of a regular meeting with notice to the CICC, California State University, Fullerton, a nonprofit council held on ZOOM on 10/14/2024.

CALL TO ORDER

Desiree Rojas calls the meeting to order at 9:00 A.M.

ROLL CALL

Members present:

Yvonne for ETC.

Ashley for AC.

Ana for PRSSA.

Isabella for STANCE.

Dora for SAA.

Tiffany for NSSHLA.

Semira for AAC.

Jocelyn for SS.

Nataly for MIC.

Emily for TR.

Olivia for Lambda Pi Eta

Green highlights are tardy before approval of agenda.

Yellow highlights are tardy after approval of agenda.

Members absent:

Nathaniel for LJC.

Ex-officio members present: Joel Garibay, Brandon Byrd

Ex-officio members absent:

APPROVAL OF AGENDA

A motion was made to approve the agenda by Chair Desiree, and DOA Leila seconds.

APPROVAL OF MINUTES

A motion to approve the minutes by Chair Desiree, and VP Danielle seconds.

PUBLIC SPEAKER

NONE

FINANCIAL REPORT

VP Danielle shared that she had a meeting last week regarding CICC finances and shared a few things with the council regarding the budget. She shared the CICC budget tracker with the council. She went over the “spent” column of the tracker. Over the month plus a few days the CICC has spent a decent amount of money this semester. She says that at this rate of spending he will run out of money by the end of the semester. She says the council needs to consider what they are requesting. Danielle reminds the council that the clubs are for the purpose of students to benefit education and career wise. She says that food and gifts at every meeting is not necessary. She referred back to when CICC board shared at the beginning of the semester that the budget is tighter this year so we have to cut back on spending. This is something important to consider for “end of the year” events which we anticipate will need more funds. Danielle shares a resource the clubs can use to request free catering from the Gastronome once a year. Danielle says she will provide more information via email to the club/orgs regarding this resource. Reimbursement forms should be submitted soon after events. The timeline for reimbursements is two weeks. The form should be completed with detail. The receipts are not detailed enough so Danielle asked that clubs start writing in description what was purchased with the funds.

NSSHLA: Will budget updates be provided every meeting?

Danielle: Yes we start doing that for now on.

NSSHLA: For clarification, when submitting reimbursement request, it only needs to have the the flier, the receipts, and a description of what the receipts are?

Daneille: Yes. Along with the other requirements the form requests. There is a section for notes. This is helpful for the description portion. Also include the ASI logo is on the fliers or else they will not approve your funding. Also include the CICC logo.

Danielle also adds request forms should be sent well in advance.

TIME CERTAIN

NONE

UNFINISHED BUSINESS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

NONE

**1. Student for Smiles - Cleft Palate Speaker Event**

A move to the following allocation to be approved for \$110 by SFS and NSSHLA seconds. SFS is hosting a speaker event for students to hear and learn from the experiences of a current CSUF student, who will talk about their life as a child when they had cleft palate. The purpose of this event is to spread cleft palate awareness and for members to socialize. SFS wants to serve hamburgers at their event. The cheapest option is In-n-Out for 20 hamburgers the cost would be \$85.70. This is the cheapest option out of Carl's Jr. and The Habit. SFS would also like to gift their speaker a \$20 giftcard as a thank you for speaking at their event. The final total requested is \$110.

Discussion: NONE

Questions: NONE

CICC: 11-0-0 (Yes-No-Abstain) Allocation Passes

**2. MIC - Marketing Panel**

A move to the following allocation to be approved for \$148 by MIC and NSSHLA seconds. MIC is hosting a marketing panel on October 15th. This event's purpose is to inform event goers about the different careers regarding marketing in the music industry. They will be having three speakers at this event. The speakers will also need parking passes. Three parking passes equal \$36. SFS would also like to give their speakers \$20 Titan Shops giftcards. This in total is \$60. They are also wanting to serve pizza and drinks at this event. Including requested funds for paper plates The cheapest option for pizza is Costco for \$34.85. This is the cheapest option out of Pizza Hut and Dominoes. The cheapest place to get water bottles, capri suns, and paper plates is Target for \$16.37. This is the cheapest option out of Albertsons and Ralphs. The final total requested is \$148.

Discussion:

VP Danielle suggests reducing the cost by finding alternatives for the gift and food purchases.

Brandon asks what will be purchased from TitanShops?

MIC: A small mug. But I could reduce the amount of the gifts to something that costs \$15. So in total the total requested will be \$45 instead of \$60.

Brandon: What's the expected attendance for the event?

MC: Every panel has around 20-30 people. So we will do “first come, first serve” for food.

Desiree: Would your club also be open to providing snacks instead of pizza?

MIC: Can we do that for the next panel?

Danielle: We understand the event for food at the event and how it helps with engagements. Our place with the budget is to allocate it the best we can. That’s why we are suggesting cheaper alternatives.

Danielle: Okay, I can change that.

Final total requested is 132.22

Questions: NONE

CICC: 10-0-1 (Yes-No-Abstain) Allocation Passes

**3. Lambda Pi ETA -  
LinkedIn Guest Speaker  
Event**

A move to the following allocation to be approved for \$10 by LPE and AAC seconds. LPE is hosting an event where students will be able to network and build their LinkedIn profiles. This event will take place on October 22nd. LPE is requesting one gift card of \$10 for their guest speaker. The final total requested is \$10.

LPE: Does the logos have to be displayed on the giftcard?

Brandon; The marketing, social media, t-shirts, table clothes, etc. the logo will have to be displayed. But gift cards you wouldn’t. It would just be the marketing in this case. Let’s say you wanted to purchase a table cloth, you would need the ASI logo on the cloth.

CICC: 11-0-0 (Yes-No-Abstain) Allocation Passes

A move to the following allocation to be approved for \$30 by NSSHLA and SAA seconds. NSSHLA is hosting a graduate school panel on

**4. NSSHLA- Grad School Panel**

October 22nd. NSSHLA is also collaborating with SAA for this event. The purpose of the event is for students to gain more insight on grad school and tips on grad school applications. NSSHLA wants to gift their two speakers \$15 gift cards each. The total amount requested is \$30.

Discussion: NONE

Questions: NONE

CICC: 11-0-0 (Yes-No-Abstain) Allocation Passes

**5. SAA- Grad School Panel**

A move for the following allocation to be approved for \$30 by SAA and NSSHLA second. SAA is hosting an event in collaboration with NSSHLA. The event is a graduate school panel and will be held on October 22nd. The purpose of the event is for students to gain more insight on grad school and tips on grad school applications. NSSHLA wants to gift their two speakers \$15 gift cards each. The total amount requested is \$30.

Discussion: NONE

Questions: NONE

CICC: 11-0-0 (Yes-No-Abstain) Allocation Passes

**6. ETC - Entertainment Broadcast Panel**

A move for the following allocation to be approved for \$72.41 by ETC and LPE seconds. ETC is hosting an entertainment broadcast panel on November 6th. The purpose of this event is for students to learn more about broadcast entertainment. ETC would like to serve pizza at this event. The cheapest option is Little Caesars for \$48.93. This is the cheapest out of Domino's and Papa John's. They are also requesting napkins. The cheapest option is Walmart napkins for \$3.48. This is this the cheapest option out of Vons and Albertsons. ETC will also need two guest parking passes for their speakers. This will be \$20. The total amount requested is \$72.41.

Discussion: NONE

Questions: NON

CICC: 11-0-0 (Yes-No-Abstain) Allocation Passes

## POST EVENT PRESENTATIONS

### 1. ETC - Networking Workshop

ETC presented their post event presentation for the networking workshop. They showed pictures of the pastries served and the presentation set up.

### 2. MIC - Touring Panel Recap

MIC presented their post event presentation for the touring panel workshop. They showed pictures of the pizza and drinks served. Along with the presentation and set up for the presentation panel and their audience.

## REPORTS

**Chair:** Chair Desiree shares a reminder that the club events aren't for students to just get free food. It is best to not let the members get used to the clubs providing food at every event because our budget is lower than last semester. Hopefully for upcoming events you guys will serve snacks than food as it is not your responsibility to feed students meals.

**VP of Finance: Financial report. (details above)**

**Director of Administration:** NONE

**Director of Productions:** NONE

**Director of Communications:**

NEW AGENDA ITEMS:

**Brandon ASI:** For your post event presentations, please provide more details about the event.

ADJOURNMENT:

NONE

Chair Desiree adjourns the meeting at 9:54 a.m.



