**495 INTERNSHIP CLASS**

Communications.fullerton.edu/internship

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### STEPS TO YOUR INTERNSHIP

1. **Attend Mandatory Internship Orientation**
2. **Complete any remaining prerequisites**
3. **Enroll in 495 Class**
4. **Search, apply, interview & secure an academic internship**
5. **Get resume & cover letter reviewed by Career Center**
6. **Get position APPROVED if not posted on Titan Connection**
7. **Complete CICE Registration**
8. **Begin Internship**

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### PREREQUISITES

- ADV COMM 361
- COMM 352
- COMM 353
- ENT COMM 346
- JOURNALISM 372 or COMM 325
- PR COMM 361
- COMM 362
- CTVA 100
- HCOM 9 units Upper Division

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### NAMING YOUR ASSIGNMENTS

#1TuffyTitanSummer1967

Hashtag -------- #
Assignment -- 1, 2, 3...8
Name ------------ Tuffy Titan
Term/Year ---- Summer1967

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### CICE REGISTRATION

1. Go to Fullerton.edu/CICE
2. Find tab labeled “FOR STUDENTS”
3. Click “CICE Registration”

Tip: Download the CICE Registration Guide from the internship website for step by step instructions.

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### HOW DO I GET MY POSITION APPROVED?

- **Academic Internships** found on Titan Connection are already approved!
- To seek approval for internships found outside of Titan Connection, visit:
  
  bit.ly/ciceapproval

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### TITANIUM ASSIGNMENTS

#1 - Mandatory Orientation Doc.
#2 - Signed Resume & Cover Letter
#3 - CICE Registration
#4 - Forty Hour Paper
#5 - Photos
#6 - Site Evaluation Survey
#7 - Final Report
#8 - Signed Timesheet

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### AM I ELIGIBLE TO ENROLL?

- Prerequisites completed
- Declared Major/Concentration
- Junior or Senior (60+ units)
- 2.25 GPA (Cumulative, CSUF & Major)
- Attend Internship Orientation

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### WHERE CAN I SEARCH FOR ACADEMIC INTERNSHIPS?

- Titan Connection*
  - Company Websites
  - Indeed.com
  - BigInternships.com
  - EntertainmentCareers.net
  - Individual Research & Networking

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### FAQ

Join us on Facebook at CSUF Comm Careers & Internships for great leads and tips!

COMM 495 / CTVA 495 may be repeated (6 units max)

All internships must be approved by CICE and then registered to qualify for credit

Not Eligible
1099 Employment
Brand Ambassadors
Home Based Business*

*CTVA students speak with Professor Murray

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### QUESTIONS?

Email: CommInternship@fullerton.edu

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### CONTACTS

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FOR THE QUICKEST RESPONSE!