**HELPFUL TIPS FOR NEW TRANSFER STUDENTS  
  
Official transcripts:**

* You **must** submit official transcript(s) from all colleges attended and AP scores to CSUF Office of Admissions immediately (if you haven’t already done so). If you have in-progress spring 2021 courses, you should still submit an official transcript now. Once all spring 2021 grades are posted, you can submit another final official transcript. Without transfer course information in the system (“showing” on your TDA), your adviser will not be able to provide academic advising and course recommendations for FA’21.
* When submitting your official transcripts, please select the **Electronic** transcript option (shown as “*Electronic Transcript Delivered to College/University*”) if supported by your community college. An electronic transcript will be received and processed **significantly faster** than a paper transcript.
  + Click [here](http://admissions.fullerton.edu/prospectivestudent/college_transcripts.php) for additional information on official transcript submission.

**TDA (TITAN Degree Audit):**

* TDA lists all degree requirements including General Education, major, minor (if applicable), electives, and all other University requirements you need to complete in order to graduate. It is an advising tool that helps in keeping track of your academic progress toward completion of a declared major.
  + **You can access your TDA online via your Student Portal**: click the "Titan Degree Audit and Planner" icon and click the "Run Audit" button to generate an updated TDA.
  + **TDA web tutorial**: <http://www.fullerton.edu/ittraining/peoplesoft/student/tutorials/TDA/>.
  + **TDA User Guide**: <http://csuf.screenstepslive.com/s/peoplesoft/m/50072/c/149098?pslnkid=FUL_UACH_STU_USER_GUIDE>

**Enrollment issues/Blocked from adding a major course:**

* If you are unable to enroll in a major course because the registration system doesn’t recognize the prerequisites you have completed with transfer coursework, e-mail the Student Success Center at [collcommadvising@fullerton.edu](mailto:collcommadvising@fullerton.edu) for assistance.
  + Please include your name, major, CWID (campus-wide ID number), and the specific course number and section number in the e-mail.
  + If your transfer coursework is not showing on your TDA yet, please also include a copy of your unofficial transcript in the e-mail. Upon verification of the completion of prerequisite(s), we will issue you an enrollment permit.

**Additional Notes:**

* Always include your CWID (campus-wide ID number [ex.: 888888888]) in your e-mail correspondence.