## Online Application Procedures for M.S. Program in Communication Sciences and Disorders

The Cal State University-Fullerton (CSUF) Communication Sciences and Disorders (CSD) master's program will process applications using an online service entitled Communication Science and Disorders Centralized Application Service (CSDCAS). This online application shall be required in addition to the mandatory application submitted at CSU APPLY.

The <u>CSDCAS</u> is administered by an independent third-party provider and is not associated with the California State University or the CSU APPLY application system. The CSDCAS is a fee-based service that enables applicants to apply to multiple institutions conveniently. All applicants to CSUF's M.S. program in Communication Sciences and Disorders must submit an application to <u>BOTH</u> the CSU APPLY and CSDCAS. *Hard copy application materials will <u>NO longer be required, nor reviewed by the university.</u>* 

Completed applications must be received by January 15th, 8:59 pm PST (i.e., 11:59 pm EST) of the admission year. It is the responsibility of an applicant to ensure the completion of his or her application at <u>both</u> CSDCAS and CSU APPLY by the posted deadline. *Neither incomplete applications nor late submissions will be reviewed.* 

If you have questions about the CSDCAS process, refer to their <u>FAQ</u> or contact <u>CSDCAS</u> <u>Customer Service</u> (available Monday thru Friday from 9:00 AM to 5:00 PM, EST) at (617) 612-2030, or email them at <u>csdcasinfo@csdcas.org</u>. For questions about the application process with CSUF, please refer to <u>CSU APPLY FAQs</u> and/or <u>CSD FAQs</u> for any additional questions you may have. For any other unaddressed questions regarding the application, please feel free to send an email to Dr. Tsao at <u>vtsao@fullerton.edu</u>.

## The Two-Step Application Process for all Applicants Step 1 – Apply to CSU APPLY

Apply to the CSD M.S. program, submit an official copy of transcripts for your college-level courses from all institutions (Cal State University-Fullerton; Admission Office; P.O. Box 6900; Fullerton, CA 92834), and pay the application fee to CSUF Admissions Office by January 15<sup>th</sup> at 8:59 pm PST (11:59 pm EST) of the admission year. The completion of CSU APPLY will allow the Admissions Office to

assess your overall admissibility to the university and provide you with access to the CSUF Student Portal.

NO need to submit your personal statement/essay or letters of recommendation to CSU APPLY. (If asked by the CSU APPLY system, you will simply state "not applicable" to move to the next step)

## Step 2 – Apply to <u>CSDCAS</u>

## Follow the Department auto-reply link when you apply to CSU APPLY.

You will create an account and submit the required application materials: (1) a letter of intent/personal statement or an essay, (2) three letters of recommendation (two from instructors, one from a clinical/work supervisor), and (3) a copy of official transcripts to CSDCAS from all institutions (CSDCAS Application Center P.O. Box 9113, Watertown, MA 02471).

To meet the application deadline of January 15<sup>th</sup>, 8:59 pm PST (or, 11:59 pm EST), it is best that you request your transcripts at least 4 to 6 weeks in advance.

Your application will NOT be reconsidered unless you have completed both CSU APPLY and CSDCAS processes with the required materials (listed above).