

Executive Senate Travel Funding Request

Please provide your contact information and information about the conference or program.

Name:	CWID:
Primary Phone:	Email:
Conference/Program:	
Date(s):	Location:
Council:	Club/Organization: Please write "Individual" if requested travel individually

Please provide a summary of all expenses for travel to this conference or program.

Category	Cost	# of Students Traveling	Total Amount:
Registration			\$
Airfare			\$
Lodging			\$
Transportation			\$
Mileage Reimbursement			\$
Other (please list):			\$
Total Travel Expenses			\$

Will you be requesting/receiving funding from a CSUF department? **YES** **NO**

<p>If yes, please state 1) how much funding is being requested/has been received, 2) the department the funding is being requested/received from, and 3) if the funding has already been approved/the likelihood that it will be approved:</p>
--

<p>The requestor further acknowledges that they will complete all required pre-travel documentation before traveling and will, upon return, submit any necessary receipts, documentation and written travel report to the council financial officer/treasurer.</p>
--

Student Requestor Signature

Date