

Chair

Desiree Rojas
cicc.chair.csuf@gmail.com

Vice-Chair

Danielle Alam
cicc.vicechair.csuf@gmail.com

Director of Productions

Ximena Juarez-Lopez
cicc.dop.csuf@gmail.com

Director of Administration

Leila Martin
cicc.doa.csuf@gmail.com

Director of Communications

Abby Osorio
dcomm.cicc@gmail.com

Timeline

WEDNESDAY 11:59 PM

EVENT PITCH & PROPOSAL

email the Chair and request to be on the agenda
cicc.chair.csuf@gmail.com



WEDNESDAY 11:59 PM

DOCUMENTS & PRESENTATIONS

complete the [ASI Allocation Form](#) and submit all supporting documentation + the proposal presentations



MONDAY 10:00 AM

GENERAL COUNCIL MEETING & PRE / POST - EVENT PRESENTATIONS

text Director of Administration if you will be absent or tardy



HOST EVENT

WITHIN TEN DAYS

RECEIPTS & REIMBURSEMENT

fill out and submit the [ASI Reimbursement Form](#) with attached receipts



WITHIN TWO WEEKS

POST EVENT PRESENTATION

present post event or travel presentation to the general council

