

# CICE Registration Step-By-Step

\*In order to register you must be enrolled in COMM/CTVA/HCOM 495

|   |  |  |
|---|--|--|
| 1 |   | Go to the CICE website ( <a href="http://www.fullerton.edu/cice">www.fullerton.edu/cice</a> ) and click on “CICE Registration” under “For Students” tab. |
| 2 |   | Click on the “Student/Faculty Log In” tab in the upper right-hand corner.  |
| 3 |    | Log in with your CSUF portal username and password.  |
| 4 |  | Click on the green tab that says “Place.”  |
| 5 |   | Click on “Search by opportunities.”  |

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CSU Fullerton NEED HELP? SHERYL.POSADAS@CSUFULLERTON.EDU

HOME LOGOUT

## Opportunities

If you do not see your host site or your position title contact the CICE office on (657) 278-3746 or cice@fullerton.edu

Displaying 1 - 1 of 1  
Search fields are exclusive. What's that?

Opportunity name Contains Site Name Contains Program Opportunity type

Tags Choose some options Keyword City Items per page

Search

**Sports Journalist**  
at RealSM Limited in London

We are looking for journalism students who are passionate about sports and who would like to pursue a career in sports journalism. The role will include contributing articles to our website about various sports. Articles can either be news, opinion based and/or analysis pieces.

Program: Academic Internship  
Type:  
Dates: 09/22/2016 to 09/01/2017  
Tags: No tags identified.

Search for your internship under “Site Name” not “Opportunity Name.”

Tip 1: The search function only returns exact matches therefore if your company’s name is “Extreme Production” but you accidentally put “Extreme Productions,” the system will return zero matches.

Tip 2: If you are having trouble try searching a smaller fragment. For example, search “Extreme” or “Ex.”

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## Sports Journalist

Select this opportunity  
Back to Opportunities list

**Opportunity description and instructions:**  
We are looking for journalism students who are passionate about sports and who would like to pursue a career in sports journalism. The role will include contributing articles to our website about various sports. Articles can either be news, opinion based and/or analysis pieces. The desired sports include but are not limited to: American Football (NFL and NCAA), MLB, NHL, basketball (NBA and NCAA), Soccer (League and International), UFC/MMA, Wrestling, Tennis, Golf, Rugby, eSports.

RealSport is an accredited sporting news website featuring on both Google News and Newsnow. This opportunity will offer the candidate the ability to build their writing portfolio along with adding our accredited news site to their resume. Each writer's profile on the site will also allow them to track their total readership in real-time and see how many eyes are getting on their work. Our website is currently getting 500K unique monthly users and growing as the site expands. We offer the chance for our contributors to get their sporting voice/opinion out to our global user base while building a name for themselves in the sporting journalism world.

Program Site:  
RealSM Limited  
Program:  
Academic Internship  
This internship is not paid

Review the position description and make sure the position description matches the position you agreed to. Click on “Select this opportunity” if so. Contact CICE on 657-278-3746 if not.

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## Select Site staff

If you do not see your position contact click "I don't see my Site Staff/Contact" and then contact the CICE office on (657) 278-3746 or cice@fullerton.edu.

Start over

Program: Academic Internship - Course: COMM 4817 (3); Mass Media Internship - Site: RealSM Limited - Opportunity: Sports Journalist

I don't see my site staff Not sure or N/A

| Last name | First name | Email address         | Phone          | Select |
|-----------|------------|-----------------------|----------------|--------|
| Guamarian | Kyle       | kyle@realsport101.com | (914) 343-0459 | Select |

Click “Select” next to the staff/HR person who will be responsible for you during the internship.

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## Dates of Placement

Start over

Program: Academic Internship - Course: COMM 4817 (3); Mass Media Internship - Site: RealSM Limited - Site staff: Kyle Guamarian - Opportunity: Sports Journalist

Term: Required Fall 2017

Please estimate the minimum number of hours you will serve at this site  
RealSM Limited has no minimum hours requirement. Required

120

You will have a chance to correct this when you complete your site evaluation, but it is helpful for us to know a rough estimate before you start your service.

Next

Estimate the number of hours you will work (120 or more).

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## Placement Forms

After you have finished completing all required forms, you must click Finish Placement to complete the process.

Start over

Program: Academic Internship - Course: Proper Platform Camp Methodology PPM 4817 (3); CSUF Demo Production - Site: Producers Internship - Site staff: Sherry Posadas - Opportunity: Academic Internship

### Signup Forms

Academic Internship Impact Questions Complete form

Academic Internship Placement Forms Complete form

Finish placement  
Your placement is not complete until you have filled out all required questions.

\* This form is required to complete your placement.

Click the top, yellow “Complete Form” button

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Academic Internship Impact Questions

Click here to return to the placement process

Impact Questions **Required**

Please answer the following required questions:

|   | Strongly Agree        | Agree                 | Somewhat Agree        | Somewhat Disagree     | Disagree              | Strongly Disagree     |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| I feel prepared to apply for a professional job in my field <b>Required</b>                               | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| I feel prepared to interact meaningfully when going into new organizations or communities <b>Required</b> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

**Submit**

Answer the questions and click “Submit.”

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Placement Forms

Click here to return to the placement process

After you have finished completing all required forms, you must click Finish Placement to complete the process.

**Start over**

Programs: Academic Internship - Courses: Proper Patient Caring Methodology PPCM 495 (1) CSUF Demo Practicum - Site: Precision Fitness - Site staff: Stewart Knorr - Opportunity: Assistant Fitness coach

Signup Forms

Academic Internship Impact Questions **View submission**

Academic Internship Placement Forms **Complete form**

\* This form is required to complete your placement.

Your placement is not complete until you have filled out all required webforms

Click the bottom, yellow “Complete Form” button

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Academic Internship Placement Forms

Click here to return to the placement process

Start Emergency Contact Consent Complete

**RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMS**

In consideration for being allowed to participate in this Activity, on behalf of myself and my next of kin, heirs and representatives, I release from all liability and promise not to sue the State of California, the Trustees of the California State University, California State University, Fullerton and their employees, officers, directors, volunteers and agents (collectively "University") from any and all claims, including claims of the University's negligence, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.

I am voluntarily participating in this Activity. I am aware of the risks associated with traveling to/town and participating in this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. I understand that these

Name of Participant **Required**

Sheryl Posadas Hernandez

Signature of Participant **Required**

Clear signature

Confirmation of Age **Required**

☐ I confirm that I am 18 years of age or older.

☐ I am under 18 years of age

**Next Page >**

Read the form content before **signing** the form and **confirming your age**, then click “Next Page.”

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Academic Internship Placement Forms

Click here to return to the placement process

Start Emergency Contact Consent Complete

**EMERGENCY CONTACT INFORMATION**

Please enter contact information for two individuals we may contact in the event you are involved in an emergency during your placement.

**Primary Contact**

Primary Contact Name **Required**

Relationship **Required**

Phone Number **Required**

Alternate Phone Number

**Secondary Contact**

Secondary Contact Name **Required**

Relationship **Required**

Phone Number **Required**

Alternate Phone Number

**< Previous Page** **Next Page >**

Complete the emergency contact information and click “Next Page.”

|    |   |  |
|----|---|--|
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| 16 | <div> <div>CSU Fullerton</div> <div> <div>HOME</div> <div>LOGOUT</div> </div> <div>NEED HELP? SHERYLP@SADAS@CSU.FULLERTON.EDU</div> </div> <div> <h3>Placement Forms</h3> <p>After you have finished completing all required forms, you must click Finish Placement to complete the process.</p> <p>Start over</p> <p>Finish Placement</p> <p>Program: Academic Internship - Course: COMM 480T (03): Mass Media Internship - Site: RealSM Limited - Site staff: Kyle Gulermerian - Opportunity: Sports Journalist</p> <h3>Signup Forms</h3> <p>Academic Internship Placement Forms</p> <p>View submission</p> </div>  | <p>Click “Finish Placement.”</p>   |
| 17 | <div> <div>CSU Fullerton</div> <div> <div>HOME</div> <div>LOGOUT</div> </div> <div>NEED HELP? SHERYLP@SADAS@CSU.FULLERTON.EDU</div> </div> <div> <h3>Placement #36531</h3> <p>Congratulations, you have placed!</p> <div> <div> <p>Student: Sheryl Posadas Hernandez</p> <p>Placed by: Sheryl Posadas Hernandez</p> <p>Course: COMM 480T (03): Mass Media Internship</p> <p>Program: Academic Internship</p> <p>Site: RealSM Limited</p> <p>Site Staff: Kyle Gulermerian</p> <p>Opportunity: Sports Journalist</p> </div> <div> <p>Placement Term/Date: Fall 2017 (09/14/2017 to 12/15/2017)</p> <p>Estimated Hours: 120</p> <p>Reported Hours: Not Reported</p> </div> </div> <h3>Signup Forms</h3> <p>Academic Internship Placement Forms</p> <p>View submission</p> </div>   | <p>Click on “View submission” next to <b>Academic Internship Participant Forms</b></p>   |
| 18 | <div> <div>CSU Fullerton</div> <div> <div>HOME</div> <div>LOGOUT</div> </div> <div>NEED HELP? DEMO@H@CSU.FULLERTON.EDU</div> </div> <div> <h3>Submission #326</h3> <p>Download PDF</p> <h3>RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMS</h3> <p>In consideration for being allowed to participate in this Activity, on behalf of myself and my next of kin, heirs and representatives, I release from all liability and promise not to sue the State of California, the Trustees of The California State University, California State University, Fullerton and their employees, officers, directors, volunteers and agents (collectively "University") from any and all claims, including claims of the University's negligence, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.</p> <p>I am voluntarily participating in this Activity. I am aware of the risks associated with traveling to/from and participating in this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. I understand that these injuries or outcomes may arise from my own or other's actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). Nonetheless, I assume all related risks, both known or unknown to me, of my participation in this Activity, including travel to, from and during the Activity.</p> </div> | <p>Click “Download PDF” and rename the file according to the file naming instructions. Upload the file under assignment #3 on TITANium.</p> <p>All done!</p> |

Contact CICE if you need assistance completing this process:

By phone: (657) 278-3746

By email: [cice@fullerton.edu](mailto:cice@fullerton.edu)

Walk-in: Langsdorf Hall, LH206, Monday – Friday, 8am – 5pm.